



Keming Primary School (90 Bukit Batok East Ave 6 Singapore 659762)

Email: kemingscc@knowledgepark.com.sg Web : www.knowledgepark.com.sg/kemingscc

Mobile: **9656 8414**

9th July 2018

Dear Parents/Guardians

STUDENT CARE SERVICES @ KEMING PRIMARY SCHOOL

Knowledge Park Educare (SC) Pte Ltd (KPE) is the appointed operator for Student Care Centre at Keming Primary School.

The **2019 P1 Enrollment** to student care centre is open for registration from 9th July 2018 to 24th August 2018.

Admission Criteria

We have **only limited places for Primary 1** Classes in 2019, priority of admission will be given to the following students:

- Students who are Singaporean and qualified for Financial Assistance Scheme (Gross income < S\$2,500 or <\$625 per capita Income)
- Students who are Singaporean with both working parents and no access to alternative childcare arrangements
- Students who are Singaporean with both working parents and has alternative childcare arrangements
- The remaining vacancies will be opened to all students from Keming Primary School.

All applications will be reviewed and decided by the school committee.

Due to the limited slots available, parents are advised to seek alternative care arrangements as well.

Student Care Financial Assistance Scheme (SCFA)

Student care subsidies are provided by the Ministry of Social and Family Development (MSF). The SCFA scheme is available to families whose gross monthly household income does not exceed \$4,000 or gross per capita income not exceeding \$1,000. Please refer to <https://www.msf.gov.sg/Comcare/Pages/ComCare-Student-Care-Subsidies.aspx> for more information.

Registration Process

Registration is opened until **24-AUGUST-2018 (FRIDAY)**. For immediate registration, we offer the following options:

Option 1

1. Online registration: please visit www.knowledgepark.com.sg/kemingscc

Option 2

2. Email registration: please submit the completed registration form and email to kemingscc@knowledgepark.com.sg

Option 3

3. Alternatively, you may also submit your registration form and full set of documents at the Drop-In Box at the Knowledge Park Student Care Centre in the School before **24-AUGUST-2018 (FRIDAY)**.

We will announce the **outcome of your application on 11th September 2018 via email.**

For more information, please contact us at **9656-8414**.

We look forward to partnering with you to enrich your child's learning journey with us.

Yours Sincerely,

Tiffany Ng

Ms Tiffany Ng

Centre Manager

Knowledge Park Educare (SC) Pte Ltd (Keming Primary School)



Knowledge Park was founded in 1991. We have more than 28 years of experience in providing quality educational services to thousands of students. Powered by a pool of passionate and experienced educators, we provide a safe and conducive learning environment for every child to develop good character and acquire life skills for the future.

Our Services and Programmes

MEAL (LUNCH AND TEA-BREAK)

The meals provided are varied, balanced and nutritious and have sufficient protein, carbohydrates, vitamins and fibre. All menus are planned months in advance accordingly to the nutrition requirement from MSF and HPB.



NAP TIME

Nap time is provided for the younger students.

HOMEWORK SUPERVISION (STUDY TIME)

A minimum of 1-Hour Supervised Study Time is set aside for students to complete their homework or self-revision. More time will be allocated for the Study Time nearer the examination period.



CHARACTER BUILDING

This programme aims to build students' characters through structured lessons focusing on value and service learning. Students will have the opportunity to demonstrate the values learned in the centre and at home

ENRICHMENT PROGRAMME

Enrichment programmes are arranged periodically to broaden the knowledge of our students. Some examples of the programmes are Reading, Speech and Drama Courses, etc.



OUTDOOR ACTIVITIES

Students will be engaged in outdoor activities to develop the student's basic motor movements. It also engages students in constructive activities in building character and building school values and social emotional competencies.

HOLIDAYS PROGRAMME

During the school holidays, we provide many exciting and fun activities to establish stronger bonds with each other and to create memories that will stay with them for life



OUR DAILY PROGRAMME

TIME	MON	TUE	WED	THU	FRI
After School Hours	Wash Up / Lunch / Independent Reading / Free Play				
2.00 pm – 3.45 pm	Homework Supervision /				
3.45 pm – 4.00 pm	Tea-Break / Rest Time				
4.00 pm – 6.00 pm	KP GEMS Time (Character Development / GEMS Programme /Outdoor Activities / Reading Time)				
6.00 pm – 6.30 pm	Home Sweet Home				

OUR STAFF

The staff would determine the overall quality of student care programmes. All our staff meet the basic qualifications and are suitable in terms of age, health, personality, knowledge and experience in running a student care.

OUR FEE STRUCTURE

Student Care Fee Assistance (SCFA) are available for students in need of financial assistance. Terms and conditions apply.

S/N	Types of Fee	Fee	Remarks
1	Monthly Fee	\$280.00	Payable per month
2	Registration Fee	\$20.00	One Time Enrolment Fee (non-refundable)
3	Material Fee	\$50.00	Per Year
4	Holidays / Saturday Full Day Surcharge	\$5.00	\$5.00 per day.
5	Uniforms (3 Sets)	\$40.00	
6	Refundable Deposit	\$280.00	Payable at initial enrolment (Off-set for last month)

OPERATING HOURS

Our operating hours are:

- Monday to Friday (during school days) – 1.00 pm to 6.30 pm
- Monday to Friday (during non-school days) – 7.30 am to 6.30 pm
- We are closed on Saturdays, Sundays and gazetted Public Holidays.