

Travel Plan for Students/ Parents (Mobile App)

updated 31st Oct 2014



Travel Plan for Students/ Parents (Mobile App)

- Install & Sign-In to the Mobile App
- Declare a New Travel Plan for Non-Travellers
- Declare a New Travel Plan for Travellers
- View & Edit Existing Travel Plan
- Delete Existing Travel Plan

Travel Plan for Students/ Parents (Mobile App)

Install & Sign-In to the Mobile App

Travel Plan for Students/ Parents (Mobile App)

MCO LMS

By MC Online Pte. Ltd.

Open iTunes to buy and download apps.

[View More By This Developer](#)



Description

Access MC Online's Learning Management System's (MCO LMS) e-learning services on the go with this mobile App! Exclusively for MC Online's learning portal's users in Singapore, this app also provides direct access to MC Online's Social Learning Wall - a virtual platform that provides a secure environment for students and teachers to connect,

[MCO LMS Support](#)

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What's New in Version 1.7

Travel Plan

- (a) Allows user to declare non-travel period outside of main school holidays.
- (b) Show class information for non-travel declaration.

[View In iTunes](#)



Step 1:
For Apple iPhones, install our **MCO LMS** app from iTunes.



Step 1:
For Android phones, install our **MCO LMS** app from Google Play Store.

MCO LMS
MC Online Pte. Ltd. - September 30, 2013
Education

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★★★★☆ (18)

Travel Plan for Students/ Parents (Mobile App)

mc Marshall Cavendish
Online

Login ID

School ID

Password

Country Singapore

Sign In

Step 2:

Launch the app and enter the required details

Enter student's login ID (eg. T0123456A)

Enter student's school ID (eg. GWPS)

Enter student's password
*Default password is "mconline"

Select "Singapore"

Step 3:

Tap **Sign In**

Travel Plan for Students/ Parents (Mobile App)

Declare a New Travel Plan for Non-Travellers

Travel Plan for Students/ Parents (Mobile App)



Step 1:
Tap on **Travel Plan**

Travel Plan for Students/ Parents (Mobile App)

My Travel Plan

Select Year: 2013

Purpose	Start Date	End Date
---------	------------	----------

Step 2:
Tap on + to declare a new travel plan.

Travel Plan for Students/ Parents (Mobile App)

Create New Plan

- I will NOT be travelling to another country during the school vacation
- I will be travelling to another country during the school vacation. Below is my plan

Step 3:
For **non-travellers**, tap
on the first button

- Declare a New Travel Plan for Non-Travellers

Travel Plan for Students/ Parents (Mobile App)

Create New Plan

I will NOT be travelling to another country during the school vacation

I will be travelling to another country during the school vacation. Below is my plan

Mar Jun

Sep Dec

Others



Step 5:
Tap on the disk icon to **Save**

Step 4:
Tap in the checkbox for the correct school holiday period

Travel Plan for Students/ Parents (Mobile App)

Declare a New Travel Plan for Travellers

Travel Plan for Students/ Parents (Mobile App)



Step 1:
Tap on **Travel Plan**

Travel Plan for Students/ Parents (Mobile App)

My Travel Plan

Select Year: 2013

Purpose	Start Date	End Date
---------	------------	----------

Step 2:
Tap on + to declare a new travel plan.

Travel Plan for Students/ Parents (Mobile App)

Create New Plan

- I will NOT be travelling to another country during the school vacation
- I will be travelling to another country during the school vacation. Below is my plan

Step 3:
For **travellers**, tap on the
second button

Travel Plan for Students/ Parents (Mobile App)

I will be travelling to another country during the school vacation. Below is my plan

Start Date	31/10/2013
End Date	31/10/2013
Country	Afghanistan
State	
Purpose	Others
If Others, Please Specify	
Mode of Travel	Air
State Flight No.	
Emergency Contact	
For Parents/ Guardian Only	
Parent Name	
Parent Contact	

Step 4:

Tap on the start & end dates and set the date from the pop-up window.

Step 5:

Tap on the country entry and select from the pop-up list and enter the specific state.

Step 6:

Select travel **Purpose** from the pop-up list and specify purpose if “**Others**” is selected.

Step 7:

Select **Mode of Travel** from the pop-up list and specify **Flight Number** if travelling by air.

Step 8:

Enter an emergency contact number

Step 9:

Enter your name and contact details.

Travel Plan for Students/ Parents (Mobile App)

Create New Plan



Step 10:
Tap on the disk icon to **Save**

- I will NOT be travelling to another country during the school vacation
- I will be travelling to another country during the school vacation. Below is my plan

Travel Plan for Students/ Parents (Mobile App)

View & Edit Existing Travel Plan

Travel Plan for Students/ Parents (Mobile App)


My Travel Plan

Select Year: 2013

Purpose	Start Date	End Date
[Not Travelling]	01/06	30/06

Step 1:
Tap on an existing travel plan to view it

Travel Plan for Students/ Parents (Mobile App)

 Detail	
Purpose	[Not Travelling]
Start Date	16/11/2013
End Date	31/12/2013
Submitted	04/09/2013
Country	N/A
Mode of Travel	N/A
Parent Name	Mary Tan
Parent Contact	91234567
Remark	N/A

Step 2:
To edit the travel plan,
tap on the **Pencil** icon

Travel Plan for Students/ Parents (Mobile App)

Edit

I will NOT be travelling to another country during the school vacation

I will be travelling to another country during the school vacation. Below is my plan

Mar Jun

Sep Dec

Others

For Parents/ Guardian Only

Parent Name:

Parent Contact:

Step 4:

Tap on the Disk icon to Save

Step 3:

Make changes to the travel plan details as required

Travel Plan for Students/ Parents (Mobile App)

Delete Existing Travel Plan

Travel Plan for Students/ Parents (Mobile App)






My Travel Plan

Select Year: 2013

Purpose	Start Date	End Date
[Not Travelling]	01/06	30/06

Step 1:
Tap on the **Pencil** icon

Travel Plan for Students/ Parents (Mobile App)

 Edit & Delete				
<input type="checkbox"/>	Purpose	Start Date	End Date	
<input type="checkbox"/>	School Trip	04/09	12/09	
<input type="checkbox"/>	[Not Travelling]	04/09	08/09	
<input checked="" type="checkbox"/>	[Not Travelling]	16/11	31/12	
<input type="checkbox"/>	[Not Travelling]	08/08	12/08	

Step 3:
Tap on the **Bin** icon to delete it

Step 2:
Tap on the checkbox of the record to be deleted to select it

Travel Plan for Students/ Parents (Mobile App)

The End